

# JACK IN THE BOX TRAINING FOR NEW FRANCHISEES

Jack in the Box Inc. offers one of the most comprehensive training systems in the QSR industry through the Jack's University program. **Some of the highlights of our training system for franchisees are**

- approximately 10 weeks of full-time training comprised of computer-based training (CBT), on-the-job training (OJT) and classroom training;
- in-restaurant training conducted by an expert Restaurant Manager in a Certified Training Restaurant (CTR) in San Diego;

- structured meetings with key contacts in the field and at the Corporate Support Center (CSC) in San Diego; and
- ongoing support from a Regional Franchise Director (RFD) and Organizational Effectiveness Professional

## New Franchisee Training Requirements

The following chart outlines the training path that a new franchisee must complete. All times are estimates. Schedule may change due to class availability. Completion of training path may require more than 10 weeks.

Week 1	Week 2	Week 3	Week 4	Week 5
Team Member Training: CBT & OJT	Team Member Training: CBT & OJT	Team Member Training: CBT & OJT	Team Leader Training: CBT & OJT	Assistant Manager Training: CBT & OJT
	Team Leader Training: CBT & OJT	Team Leader Training: CBT & OJT	Assistant Manager Training: CBT & OJT	
			Team Leader Certification	
		Team Leader Journey to Success		
Week 6	Week 7	Week 8	Week 9	Week 10
Assistant Manager Training: CBT & OJT	Assistant Manager Training: CBT & OJT	Assistant Manager Training: CBT & OJT	Assistant Manager Training: CBT & OJT	Assistant Manager Training: CBT & OJT
	Restaurant Manager: CBT & OJT	Restaurant Manager: CBT & OJT	Assistant Manager Certification Restaurant Manager CBT/OJT	Restaurant Manager CBT/OJT Franchise Operator Certification
	Orientation Meetings	Orientation Meetings	Orientation Meetings	Orientation Meetings
Each week is approximately 40 hours		Note: New franchisee attends a two-day ServSafe® class during the first eight weeks of training, based on class availability.		



## Franchise Operator On-Boarding in San Diego

Approximately 6 to 12 months after a new franchisee completes the required training and becomes a Jack in the Box franchise operator, he/she attends a four to five day On-Boarding meeting at the Corporate Support Center in San Diego, California. The purpose of this meeting is to give the new operator an opportunity to meet with key departments and key contacts.